

STOKE GABRIEL NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP MEETING

DRAFT MINUTES OF MEETING HELD ON WEDNESDAY 16TH MARCH AT 1900H AT STOKE GABRIEL VILLAGE HALL

In Attendance:

Peter Fenwick (Cllr), Richard Harris (Cllr), Cath Mittler (SGp), Michael Webster (SGp), Tony Rowe (SGp), Nick Chisholm-Batten (SGp), Paul Bedford (SGp)

Agenda Item 1 – Apologies

David Watts, Alex Stewart-Bam, Robert Stewart-Bam, Tracy Rowe.

Agenda Item 2 – Minutes of the last Meeting held on 17th February 2016

The Minutes of the last meeting held on 17th February were confirmed.

Agenda Item 3 – Matters arising from the previous meeting.

Website update as per Paignton Neighbour Forum wording on membership – **Action: PF to speak to Howard about this.**

Website training – **Action: still to be arranged**

SHDC calculation of Housing Needs for SG – **Action: PF to invite Graham Swiss to the next meeting. See later in Minutes.**

Action Points from previous meetings.

AP1 – CM's article had appeared in the Parish News. Everyone agreed this was a great success.

AP2 – **Action: Olga planning to invite people onto COMMS group once project plan/tasks are firmed up.**

AP3 – RH's letter to clubs and societies was handed out at the meeting an suggestions for comments / changes welcomed

Agenda Item 4 – Project plan update

PF to review and update in line with application for grant money to see if structure could be more simple. RH to circulate other similar options

Agenda Item 5 – Update on SHDC call for site and associated “Our Plan South Hams” activity.

Graham Swiss from SHDC Strategic Planning Officer gave an update on progress.

The third “Call for Sites “ process had just ended on 22nd February 2016, 120 sites had been submitted although the Council would still consider others if notified to them as it was not a formal process. The sites were in the process of being mapped and then assessed.

SG had one additional site off Crownley Lane. He thought it would be several months before the assessment process was completed.

There was a national crusade to build more housing and all NDPs had to embrace this agenda and play a part in producing more sites. The timing of the SG NDP was beneficial as for the period of the SHDC New Plan it was up to each Parish to accept sites and change but at present no numbers for each Parish could be given. It may be that no numbers would be allocated to each parish and it would then be up to each parish to “play their part” in the process.

The new HMA – Housing Market Area for the New Plan would be West Devon SHDC and Plymouth albeit that a substantial number of residents in SG would use the facilities of Torbay, Newton Abbott, Exeter and beyond especially as access via the new Kingkerswell Bypass was much improved.

SHDC could still not demonstrate a 5 year housing supply so any site that could be practically developed was an option that would be seriously considered.

SHDC were also considering whether in the New Plan areas might be just allocated for development. A new village such as Sherford might also be considered to meet the overall demand.

Any sites that are deliverable from 2016 onwards would be included in the New Plan. Thus developments at Paignton Road, The Gabriel Court Hotel, and Hunters Moon would all count towards SGs contribution to the required number in the New Plan.

A new dedicated Planning Support person – Alan Storah has been appointed by SHDC to be the contact with all NDP groups.

Agenda Item 6 – School Project

PB gave an update on the school questionnaire project, 20 were sent out with 12 returned. There would be a brainstorming session in each class with SWOT analysis. The school staff were very enthusiastic and supporting the project.

Agenda Item 7 – Energy in Neighbourhood Planning Event

PB gave an update on this. Discussion as to whether we should add in a question about this in the Parish Questionnaire.

Agenda Item 8 – Web Site Update

Need to restructure the home page and hierarchy of information. **PF to discuss with Howard during the training session.**

Agenda Item 9 – Questionnaire.

The draft questionnaire that NCB produced was discussed. General thoughts were: multiple choice questions need to be formatted so they can be easily analysed; more specific for young people; colour formatting to easy responses; look at other examples produced by other NDP groups. All asked to let NCB have comments by the 23rd march so a further meeting could be arranged to finalise the questionnaire. **CM to investigate graphic design to liven the appearance.**

Need to get quotes for the printing; use the printer the PC had for the Housing Needs survey? and pay the postage to have it sent out to all residents and business in the Parish. **PF to get lists from SHDC**

Returns to be made to the school and local shops. Also have an online version.

Agreed to have a prize draw for all returned questionnaires.

Agenda Item 10 – Community Engagement

This is now to be an event in June

Agenda Item 11 – Funding

PF to review whether we now have enough expenses to submit a claim

Agenda Item 12 – AOB

Review at next meeting whether Wednesday is still the best day to hold the Steering Group meeting

Agenda Item 13 – Date of Next Meeting

Wednesday 15th April at 19:00 in the village hall